



CITY OF LEON VALLEY
SIGN CODE UPDATE ADVISORY COMMITTEE MEETING
City Hall – Conference Room
6400 El Verde Road, Leon Valley, Texas 78238
Monday, October 28, 2019

MINUTES

The Sign Code Update Advisory Committee met on the 28th day of October, 2019, at the Leon Valley City Hall located at 6400 El Verde Road, Leon Valley, Texas for the purpose of the following business:

6:30 p.m. Call to Order by Committee Chair Heather Riddle and Announcement of a Quorum.

The Following Committee Members were Present:

Heather Riddle	Phillip Riddle	Larry Proffitt	Shirley Jonas
Ken Hillje	Tina Chasan	William Cox	

Also in Attendance were:

Brandon Melland

September 23, 2019 Meeting Minutes: Committee Liaison, William Cox provided information to the committee members concerning a recent computer software issue and possible loss of September 23rd meeting minutes. If required, the meeting minutes will be reconstructed from the audio recording of the meeting. Committee members agreed to review, discuss, and approve the September 23, 2019 meeting minutes at the next Sign Code Update Advisory Committee meeting.

Review and Discuss Draft Revisions Prepared by Staff, Addressing Monument, Freestanding, and Pole Signage. Planning & Zoning Director, Brandon Melland facilitated a discussion and review of the preliminary rewrites to building mounted and free-standing signage. Committee members provided staff direction and additional amendments to the sign code mark-up. Tina Chasan made a motion to accept the staff directed revisions as discussed and recorded by Brandon Melland. Motion was seconded by Phillip Riddle. Motion carried unanimously.

Citizens to be Heard. None

Other Announcements. Planning & Zoning Director, Brandon Melland indicated the next sign code revision review will include the modifications discussed during the October 28th meeting and begin the review of revisions to Temporary Signage.

There was a consensus from committee members to reconvene the review process on November 18, 2019.

The meeting concluded at approximately 8:06 p.m. with a motion to adjourn by Tina Chasan and a second by Phillip Riddle. The motion carried unanimously.

These minutes approved by the Leon Valley Sign Code Update Advisory Committee on the 18 of November 2019.

APPROVED

Handwritten signatures of Tina Chasan and Phillip Riddle in cursive script.

CHAIR